Regular Meeting
Martinsburg-Berkeley County Public Library Commission
5:00 p.m. – September 24, 2026
Martinsburg Public Library

Call to Order: Lakyn Ausherman, President, called the regular meeting of the Martinsburg-Berkeley County Public Library Commission to order at 5:02 p.m. in the Martinsburg Public Library

Attendees:

Voting members: Lakyn Ausherman, President; Sara Douglass, Vice Chair; Alisa Mills, Secretary; Ian Gingold, Treasurer; Aimee Gee, member

Non-voting members: Gretchen Fry, MBCPL Director; Lynn Walker, Finance and Human Resource Manager

Guests: Friends of the North Berkeley Library

Approval of Minutes: The previous meeting minutes were approved by Gingold, seconded by Gee, all approved.

Public Comments: The Friends of the North Berkeley Library expressed concerns over the parking situation in the potential agreement with the business being built in the lot next to the library. The library needs improvement and expansion, including a new library on the public library land. The Friends' concern is that setting aside parking spots to the business might potentially interfere with future plans for a new library. Finding funding for a new library is difficult and time consuming and will require help from wealthy donors, politicians, grants, etc. The community in the area is greatly serviced by having a library in that location.

Financial Report: The Financial Report ending August 31, 2026, presented by Lynn Walker, Finance and Human Resource Manager, was accepted, pending audit, by Douglass, seconded by Gingold, all approved by unanimous vocal vote.

Director's Report: The Director's Report was presented by Gretchen Fry and will be included in the minutes.

New Business:

Election of Officers: The following officers were approved: Lakyn Ausherman, President; Sara Douglass, Vice Chair; Ian Gingold, Treasurer. Motion by Gingold to approve Gee as Secretary, seconded by Mills, all approved. Aimee Gee new Library Board Secretary.

A motion was made by Gee, seconded by Douglass to move into Executive Session

Executive Session 5:27 p.m.

Motion to leave Executive Session at 6:08 p.m. by Douglass, seconded by Gee, all approved.

Motion by Douglass to authorize Lakyn Ausherman to work with an attorney to propose a 12 years easement, with provision for due diligence for the site to continue progress. Seconded by Gee, approved by all.

Motion to adjourn by Gingold, seconded by Mills, all approved. Meeting adjourned 6:14 p.m.

Respectfully submitted,

Alisa Mills